

NOTICE OF REVIEW

Department of Materials Management
Division of Procurement
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

December 5, 2008

MEMORANDUM

To: Orlando Taylor, Materials Mgt. Operations Mgr.
Supply and Property Management

Kathleen Williams, Publications Manager
Editorial Graphics and Publishing Services

✓ Carl R. Kalish, CPPO
Director of Procurement and Contracts, MWCOG

From:  Barbara Regalia, CPPB, Senior Buyer, 301-279-3172
Division of Procurement

Subject: Review of Bid # 4121.8, Office Papers, Virgin and Recycled

Attached are specifications for the above-mentioned bid. Please review the general conditions, item specifications and quantities. Make all necessary modifications on the enclosed copy.

The recommended changes should be written on the current specifications. Where there is a brand specific item, "only acceptable brand", please review. If you still consider it necessary to specify an exclusive brand, please attach justification of the brand. When adding a new item, you must provide complete minimum specifications and indicate a quantity.

Please mark your preference below and return by December 10, 2008. If you are unable to return by this date, please contact this office to revise the bid schedule.

_____ Modifications attached

_____ No modification required, rebid as is

_____ Items are no longer needed. **Do not** rebid

*NOTE: If there are any significant changes in the items being purchased or any new items that need to be added, a new contract must be issued.

Tentative Bid Schedule

Current Bid Expires:	April 25, 2009
Mail:	February 11, 2009
Open:	March 03, 2009
Board Meeting:	April 14, 2009

Signature

Date

BR:lal
Attachment

**Department of Materials Management
Division of Procurement
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland**

Invitation For Bid #4121.8BR, Office Papers, Virgin and Recycled

GENERAL CONDITIONS AND SPECIFICATIONS

GENERAL CONDITIONS

A. Intent

The specifications contained herein are intended to cover the furnishing and delivery of office papers. Deliveries are to be made to Montgomery County Public Schools (MCPS) and member jurisdictions of the Metropolitan Washington Council of Governments (COG).

This is a cooperative Invitation For Bid issued by MCPS on behalf of the members of the COG Purchasing Group for the purchase of their respective estimated known and future annual requirements of office and print shop papers. MCPS is acting as the "Soliciting Agent" for the jurisdictions concerned and shall not be held liable for any costs, damages, etc, incurred by any other jurisdiction. The member jurisdictions and their agencies, commissions, departments and addresses are listed on page 7. Others may be added from time to time in the future. Participating in this cooperative Invitation For Bid are herein after referred to as "Jurisdiction".

Each jurisdiction will execute its own contract(s) in accordance with each jurisdiction's purchasing laws, policy and procedures. Individual contracts will contain contractual requirements that are unique to the jurisdiction; to include but not be limited to Non-Discrimination in Employment, Officials not to Benefit, Registering of Corporations, Bidders Qualification Statement, etc."

Maximum practicable opportunity will be given for procurement of recycled content paper. Recycled paper is defined as any paper having at least 80% post consumer waste. Secondary waste paper is defined as pre-consumer waste materials recovered from the manufacturing process and post consumer paper materials that have entered and are recovered from the municipal solid waste stream. "Mill Broke" is specifically excluded as a source of waste material.

Bidder(s) shall provide pre-consumer and post-consumer waste content in item specifications where requested.

Each mill must demonstrate that each product bid will be manufactured to be environmentally responsible. This will include employing acid free manufacturing processes using "ECF" (Elemental Chlorine Free) or "TCF" (Total Chlorine Free) pulping standards at each mill and the use of bio-mass energy converting. Independent audits to determine acid free processing, "ECF" or "TCF" manufacturing may be conducted.

B. Delivery

Items which will be ordered requiring tractor-trailer are indicated in the item description. All other items are standard vendor delivery.

Attachment B indicates which items are to be delivered to the MCPS Supply and Property Warehouse, 502 North Stonestreet Avenue, Rockville, Maryland and items indicated as MCPS PS are to be delivered to the MCPS Print Shop, 660 North Stonestreet Avenue, Rockville, Maryland. Delivery locations for other jurisdictions are listed on page 7.

1. MCPS Supply and Property Warehouse

The successful bidder(s) shall be required to make delivery within thirty (30) days after receipt of a purchase order(s) issued and signed by the director of the Division of Procurement. Purchase orders for the Supply and Property Warehouse will always be for a full tractor trailer load. Purchase orders will be issued immediately to the successful vendor(s) upon award of the contract. Supplemental orders will be issued as required during the term of the contract.

2. Items Indicated MCPS Print Shop

The successful bidder(s) shall be required to make deliveries to the MCPS Print Shop, Lincoln Center, 660 North Stonestreet Avenue, Rockville, Maryland on an individual order basis. **The successful vendor(s) shall be expected to retain sufficient stock on hand to be able to complete an order within two (2) days notice on all MCPS PS items. If the successful vendor(s) cannot provide the item(s) within the time required, MCPS reserves the right to purchase from other sources.**

Arrangements for delivery time and date shall be worked out between the successful vendor and the Supervisor of Electronic Graphics and Publishing Services.

Paper delivered to the MCPS Print Shop shall be labeled indicating the number of sheets per carton and/or the number of sheets per skid.

C. Awards

It is the intention to award this contract to the bidder(s) submitting the most favorable unit prices with consideration being given to any previous performance for the Board of Education as to quality of service and acceptable merchandise, and with regard to the bidder(s) ability to perform should it be awarded the contract. Awards may be made to one (1) successful vendor submitting the lowest aggregate quotation on items of a similar nature or on an individual item basis. However, the Board reserves the right to make awards according to the best interests of the Board of Education of Montgomery County, Maryland.

Item Specification pages 1-6 (Paper, Carbonless) shall be awarded in the aggregate to a single vendor.

D. Contract Term

The term of contract shall be for one (1) year as stipulated on the Invitation For Bid. However, the contract may not begin until one day after approval by the Board of Education and will conclude as stated under the contract term. MCPS reserves the right to extend this contract at existing prices, terms and conditions for up to two (2) additional terms. Written notice indicating MCPS' intention to pursue the extension of the contract will be issued to the successful vendor(s) 90 days prior to the expiration of the original contract. The vendor(s) shall have ten (10) days from the date of notification to return the notice acknowledging its intent to accept or reject the extension. Once all responses are evaluated, MCPS staff may make a recommendation to the Board of Education to extend the contract or decide to rebid. If the contract is extended by the Board of Education a contract amendment will be issued.

E. Provision for Price Adjustment

Unit prices quoted herein are subject to price adjustment downward in accordance with decreases in prices announced by the manufacturer of the subject item anytime prior to award. Recommendations for awards, however, shall be made based on the original bid submission only.

Subsequent to award, the unit prices quoted herein are subject to price adjustment upward or downward in accordance with increases or decreases announced by the manufacturer after the contract award. The successful bidder must notify the director of the Department of Materials Management of any announced manufacturer's price reductions and give immediate benefit to MCPS in a proportionate amount.

Price increases will not be considered for the first 90 days of the contract. Thereafter the successful vendor must submit a written request for price relief. The request for a price increase shall include documentation from the manufacturer to verify the basis for such request. MCPS reserves the right to accept or reject the request as may be determined to be in the best interest of MCPS. If a price increase is accepted a contract amendment will be issued. Any orders received prior to a request for a price increase shall be honored at the original contract price.

F. Samples

Upon request a sample of two (2) cartons of paper may be required subsequent to bid opening on all items bid. Samples must be received at the Bid Invitation address within five (5) days of request. Failure to submit samples as required will result in automatic disqualification. Additional samples may be required during testing. However, samples may be requested and evaluated by any jurisdiction participating in this invitation.

Each sample shall bear the name of the bidder, item number, bid number and shall be carefully tagged or marked in a substantial manner (See Article XXIV of the General Stipulations and Instruction To Bidders).

G. Brand Names

Except where noted as "Only a specified brand will be considered" reference to brand names and code or model numbers in the attached specifications is offered as a point of reference in order for bidders to consider style, sizes, weights, and similar characteristics. The use of such brand names should not be interpreted, as the exclusive brand desired. In the brand column specify the brand name of the item bid.

G. Brand Names (cont.)

Bidders offering equal brands shall include a copy of the "The Competitive Grade Finder" report with their bid.

Commodity descriptions that state "Only a specified brand will be considered" are brands that have been evaluated and tested for inclusion on this bid and are the only brands acceptable at this time. Other brands will be evaluated and tested by MCPS if materials are submitted at no cost to MCPS. Forward samples to Montgomery County Public Schools, Division of Procurement, Room 162, 850 Hungerford Drive, Rockville, MD 20850.

Testing normally requires a minimum of 60 days to complete; therefore, your samples for testing may be approved for a future bid if the evaluation is satisfactory.

H. Deviations

All bids meeting the intent of the invitation will be considered for award. Bidders offering and quoting on substitutions or who are deviating from the terms, conditions, and/or specifications shall list such and explain fully on a separate sheet to be submitted with its bid. The absence of such a sheet shall indicate that the bidder has taken no exception and shall be held responsible for performing in accordance with the terms, conditions and specifications as stated herein.

I. Interpretation of Specifications

Commodities in the attached list are specified to meet our minimum requirements. Therefore, bidders are informed that they must provide the items in conformance to quality standards as per the brand specified.

J. Packaging and Labeling

All shipments shall be packaged and marked with the name, quantity enclosed, size, color, if applicable, and job order according to instructions on each purchase order. Broken cartons will not be accepted.

Bulk materials for delivery to the warehouse or print shop are to be placed on wooden skids or pallets for ease of unloading. Materials shall be palletized in accordance with accepted trade practices.

BIDDERS MUST STATE THE NUMBER OF SHEETS OR SETS PACKED PER CASE. FAILURE TO IDENTIFY PACKAGING QUANTITY MAY DISQUALIFY YOUR BID.

K. Quantities

The item quantities specified herein are estimates based upon prior usage. MCPS shall not be obligated to purchase any specific quantity.

Item quantities listed for recycled paper, tractor-trailer load delivery, and truck delivery from vendor warehouse are alternatives to the virgin tractor trailer load delivered item. Actual quantity purchased under each item will be contingent upon bid prices, and each jurisdictions requirements for purchasing recycled paper.

L. Quotations

PRICES OFFERED MUST CORRESPOND WITH THE BID UNIT REQUESTED. FAILURE TO OFFER PRICES IN ACCORDANCE WITH THE BID UNIT REQUESTED MAY RESULT IN DISQUALIFICATION.

No bidder will be allowed to offer more than one price on each item even though it may feel that it has two or more types of styles that will meet specifications. Bidders must determine for themselves which to offer. If said bidder should submit more than one price on any item, all prices for that item will be rejected. However, this stipulation does not preclude the offering of new products which do not meet specifications in every respect from being offered as a separate item for consideration for future bids. Such product shall be **offered under separate cover**, identified as a new product and a brief explanation written as a part of the offer detailing the advantages that can normally be expected of this product over the product specified.

A bidder may restrict its bid to consideration in the aggregate by so stating, but shall name a unit price on each item bid upon. Any bid in which the bidder names a total price for all the articles without quoting a price on each and every separate item may be considered informal. If there is any discrepancy between the unit cost and total cost, the unit cost shall prevail.

This solicitation shall be valid for acceptance during a period of no less than 90 days from date of opening. Once the contract is approved, terms and conditions of the solicitation shall prevail throughout the contract period.

Bidders shall submit their response on the spreadsheet on the enclosed diskette. Directions for completing the spreadsheet are provided on Attachment A, the last page of the yellow contract pages. Vendors without access to a diskette drive may contact Barbara Regalia, at 301-279-3172 to request a copy of the spreadsheet be emailed. Upon receipt of the email, the vendor may save the file to a CD for their bid submittal. Emailed spreadsheets shall not be accepted at this time. Vendors without the capability of providing price, brand, and model information on a diskette or CD, shall enter the information on the Item Specification pages included in the bid package.

M. Customer References

Bidders are required to provide three (3) references. The references shall have company name, contact person, address and phone number of three (3) current customers for which a contract for similar size and products have been provided. If the reference information is not accurate and MCPS cannot contact the person(s) named then your bid may not be considered.

<u>Company Name & Address</u>	<u>Contact Person</u>	<u>Phone Number</u>	<u>Contract Number</u>
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1. _____

2. _____

3. _____

N. Paper Standard

The various papers described herein shall in every respect meet the Government Paper Specifications with revisions, as published by the Joint Committee on Printing, Congress of the U.S. dated May 6, 1967.

O. Service

The successful bidder(s) shall have an adequately trained representative to service the account at least once a month and be available to answer any technical questions regarding paper stock or special cuts.

P. Award Criteria

1. Conformance to specifications
2. Ability
3. Price
4. Past performance

Q. Addenda/Errata

Changes and addenda to a solicitation may occur prior to the solicitation opening date and time. It is the sole responsibility of the bidder to check the "Bid Calendar" on the MCPS website <http://www.mcps.k12.md.us/departments/procurement/> or contact Barbara Regalia in the Division of Procurement at 301-279-3172, to verify whether addenda/errata have been issued. Failure to provide the signed acknowledgement of the addenda/errata may result in the bid being deemed non-responsive.

R. Vendor Obligation**Contractors' and sub-contractors' responsibility regarding registered sex offenders:**

A new Maryland Law that became effective June 22, 2006, requires that any person who enters a contract with a county board of education or a non-public school "may not knowingly employ an individual to work at a school" if the individual is a registered sex offender. An employer who violates this requirement is guilty of a misdemeanor and if convicted may be subject to up to five years imprisonment and/or a \$5000 fine.

Each contractor shall screen their work-forces to ensure that a registered sex offender does not perform work at a county public school and also ensure that a subcontractor and independent contractor conducts screening of its personnel who may work at a school. The term "work-force" is intended to refer to all of the contractor's direct employees and subcontractors and/or independent contractors it used to perform the work. Violation of this provision may cause MCPS to take action against the contractor up to and including termination of the contract.

S. Inquiries

Inquiries regarding this solicitation must be submitted in writing, to Barbara Regalia, Senior Buyer, Montgomery County Public Schools, 850 Hungerford Drive, Room 162, Rockville, Maryland 20850, fax number 301-279-3173. Questions must be received no later than four (4) business days prior to bid opening in order for the bidder to receive a reply prior to submitting its bid. The Board of Education will

S. Inquiries (cont.)

not be responsible for any oral or telephone explanation or interpretation. Vendor contact with any other MCPS employee regarding this solicitation until the contract is awarded by the Board of Education will be considered by MCPS as an attempt to obtain an unfair advantage and result in non-consideration of its bid. The MCPS Division of Procurement website address is <http://www.mcps.k12.md.us/departments/procurement/>

T. Jurisdiction Delivery Information

City of Alexandria, Banker's Square, Suite 301, 100 North Pitt Street, Alexandria, VA 22314-3134, Attn: Darryl Jackson, 703-838-4946, FAX: 703-838-6493

Fairfax County Water Authority, Purchasing & Inventory Control, 8001 Cinderbed Road, Lorton, VA 22079, Attn: Mary Pennington, 703-289-6255, FAX: 703-289-6262

Charles County Public Schools, Purchasing/Contracts Office, 5980 Radio Station Rd., LaPlata, MD 20646, Attn: Lisa Carter, 301-392-7569

Metropolitan Council of Governments (COG), 777 North Capitol Street, N.E., Washington, DC 20002-4239, Attn: Carl Kalish, 202-962-3200, FAX: 202-962-3201

Maryland-National Capital Park and Planning, 6611 Kenilworth Avenue, Suite 300, Riverdale, MD 20737, Attn: Mechelle Myers, 301-454-1604, FAX: 301-454-1606

Montgomery College, Central Receiving, 51 Mannakee Street, Rockville, MD 20850, Attn: Patrick Johnson, 240-567-5288, FAX: 301-251-6397

Montgomery County Public Schools (MCPS), Division of Supply & Property Management, Lincoln Center, 502-550 N. Stonestreet Avenue, Rockville, MD 20850, 301-279-3348, FAX: 301-279-4988

MCPS Print Shop (Lincoln Center), 660 North Stonestreet Avenue, Rockville, MD 20850, Attn: Elton Campbell, 301-279-3640, FAX: 301-279-3552

City of Rockville, Truck Delivery Only, Loading Dock Delivery, Supply Management, 14625 Rothgeb Drive, Rockville, MD 20851, Attn: Receiving 301-309-3070 or 3071 between the hours of 7:00 a.m. and 2:30 p.m.

Town of Herndon Limited storage capability. An individual order may be as little as one (1) box (copy paper). Maximum delivery would be 8 - 10 boxes. Contact: Diane Urway, 703-435-6800, x2036

Finance Department, Community Development & Public Works
777 Lynn Street
Herndon, VA 20170

Herndon Police
1481 Sterling Road
Herndon, VA 20170

Town Attorney, Chestnut Grove Cemetary
730 Elden street
Herndon, VA 20170

Parks and Recreation Department
814 Ferndale Avenue
Herndon, VA 20170

BID 4121.6 OFFICE PAPER		CHARLES		FAIRFAX	MONTG	MCPS	MCPS	CITY	CITY OF	TOWN OF		
ITEM	DESCRIPTION	CTY PS	COG	WATER	COLLEGE	WHSE	PRINT SHP	ALEX	ROCKVILLE	HERNDON	MNCPP	TOTAL
23540	RAG BOND/VIRG/TRK				675	800		9,600				11,075
23541	RAG BOND/RCY/TRK				675	800				50		1,525
23546	BLUE/RCY/TRAIL					17,200		1,000				18,200
23547	BLUE/RCY/TRK		6	100				17	400	200	1,200	1,923
23550	GREEN/RCY/TRAIL					14,600		1,000				15,600
23551	GREEN/RCY/TRK		3	100				10	400	200	1,100	1,813
23556	YELL/REC/TRL					18,000		1,000				19,000
23557	YELL/REECY/TRK			100				8	400	200		708
23560	PINK/RCY/TRAIL					13,000						13,000
23562	PINK/RCY/TRK			100				4	400	200	500	1,204
23564	VARIOUS CLRS RCY				1000			1170		200	2200	4,570
23590	9-1/2X11/VIR/TRK					40				2		42
23591	9-1/2X11/RCY/TRK					40				2		42
23592	14-7/8X11/VIR/TRK					10				10		20
23595	14-7/8X8-1/2 RCY TK					5						5
23596	8-1/2X11 DP VIR TRAIL					1,010,000						1,010,000
23599	8-1/2X11 VIR TRK		9,000	5,000	96,000	1,300		25,370	600		16,000	153,270
23600	8-1/2X11 RCY TRAIL					1,010,000		1,640				1,011,640
23602	8-1/2X11 RCY TRK	7040	9,000	5,000	96,000	4,750		7,500			16,000	153,270
23603	8-1/2X11,3HOLE VIR				825		3,140	580		10	2,500	7,055
23604	8-1/2X11,3HOLE RCY	300			826			3,140		10	1,500	5,776
23606	8-1/2X14,VIR,TCK	300	15	3,000	550	3,940		1,010	200	3,000	1,100	13,115
23608	8-1/2X14,RCY,TCK		15	3,000	550	3,600				3,000	1,100	11,265
23610	8-1/2X14,CLRS,RCY,TRK			50						50		100
23611	11X17, VIR TRK	400		200	100	2,000		120		200	1,300	4,320
23612	11X17, RCY,TRK	400	20	200	100					200		920

Item Specification
Office Papers, Virgin and Recycled

Bid No: 4121

From: 04/26/2008

02/12/2008

To: 04/25/2009

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64510

Company Name: _____

Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
23614		Paper Carbonless 2 Part , heavyweight Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream. Black image As Mead; NCR or equal (MCPS PS and City of Alexandria)	4	CWT				
36589		Paper Carbonless 2 Part , heavyweight Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream. State number of sets/carton _____ Black image As Mead; NCR or equal (City of Rockville)	50	M				
23616		Paper Carbonless 3 Part, heavyweight Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream. Black image As Mead; NCR or equal (MCPS PS and City of Alexandria)	61	CWT				

Item Specification
Office Papers, Virgin and Recycled

Bid No: 4121

From: 04/26/2008

02/12/2008

To: 04/25/2009

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Cycle No: 8

64510

Company Name: _____

Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
36590		Paper Carbonless 3 Part, heavyweight Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream. State number of sets/carton _____ Black image As Mead; NCR or equal (City of Rockville)	33	M				
23618		Paper Carbonless 4 Part, heavyweight Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream. Black image As Mead; NCR or equal (MCPS PS and City of Alexandria)	16	CWT				
36591		Paper Carbonless 4 Part, heavyweight Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream. State number of sets/carton _____ Black image As Mead; NCR or equal (City of Rockville)	25	M				

Item Specification
Office Papers, Virgin and Recycled

Bid No: 4121

From: 04/26/2008

02/12/2008

To: 04/25/2009

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Cycle No: 8

64510

Company Name: _____

Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
23620		Paper Carbonless 5 Part, heavyweight Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream. Black image As Mead; NCR or equal (MCPS PS and City of Alexandria)	25	CWT				
32455		Paper Carbonless 6 Part, heavyweight Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream. Black image As Mead; NCR or equal (MCPS PS)	4	CWT				
23629		Paper Carbonless CFB White (per 100 lbs) 40" maximum diameter rolls 11" white with 3" nonreturnable core. Shipped 5 rolls on standard size only wood pallets; average weight per roll 330# Specify actual sizes & weight other than listed Roll diameter _____ Roll width _____ Price weight _____ Price P/CWT _____ *Sample required prior to or at bid opening if other than Appleton Appleton Papers CFB 17, Blueprint Specialty or equal (MCPS PS)	125	Roll				

Item Specification
Office Papers, Virgin and Recycled

Bid No: 4121

From: 04/26/2008

02/12/2008

To: 04/25/2009

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Cycle No: 8

Company Name: _____

Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
29758		Paper Carbonless, Bond CB (coated back) w/black print. Chemical transfer type for forms. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream Color: White As NCR; Mead or equal (MCPS PS, City of Rockville and City of Alexandria)	4	CWT				
31171		Paper Carbonless, Bond CB (coated back) w/black print. Chemical transfer type for forms. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream Color: All Colors As NCR; Mead or equal (MCPS PS)	12	CWT				
31185		Paper Carbonless, Bond CF (coated front) w/black print. Chemical transfer type for forms. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream Color: All Colors As NCR; Mead or equal (MCPS PS and City of Alexandria)	15	CWT				

Item Specification

Office Papers, Virgin and Recycled

Bid No: 4121

From: 04/26/2008

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Cycle No: 8

64510

Company Name: _____

Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
29680		Paper Carbonless, Bond CF (coated front) w/black print. Chemical transfer type for forms. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream Color: White As NCR; Mead or equal (MCPS PS)	2	CWT				
29681		Paper Carbonless, Bond CFB (coated front and back) w/black print. Chemical transfer type for forms. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream, Color: All Colors As NCR; Mead or equal (MCPS PS, City of Rockville and City of Alexandria)	10	CWT				
31176		Paper Carbonless, Bond CFB (coated front and back) w/black print. Chemical transfer type for forms. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream, Color: White As NCR; Mead or equal (MCPS PS)	10	CWT				
29687		Paper, Carbonless, Tag CF (coated front) manilla color, 7.5 point w/black print. State % of post consumer: _____ State % of pre consumer: _____ As NCR; Mead or equal (MCPS PS and City of Alexandria)	6	CWT				

Item Specification

Office Papers, Virgin and Recycled

Bid No: 4121

From: 04/26/2008

02/12/2008

To: 04/25/2009

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Cycle No: 8

64510

Company Name: _____

Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
29688		Paper, Carbonless, Tag CF (coated front) white color, 7.5 point w/black print. State % of post consumer: _____ State % of pre consumer: _____ As NCR; Mead or equal (MCPS PS)	6	CWT				
36580		Paper, Color Copy Laser, 8 1/2x11 98 Brightness Color: White As Mohawk, Finch, or Hammermill	50	Ream				
36581		Paper, Color Copy Laser, 11x17 98 Brightness Color: White As Mohawk, Finch, or Hammermill	50	Ream				
36582		Paper, Color Copy Laser, 12x18 98 Brightness Color: White As Mohawk, Finch, or Hammermill	50	Ream				
33185		Paper Cover Gloss coated 80# Color: White As Porcelain, Corniche, Sappi Lustro, Titan or Chorus Art (MCPS-PS)	208	CWT				

Item Specification
Office Papers, Virgin and Recycled

Bid No: 4121
Cycle No: 8

From: 04/26/2008 02/12/2008
To: 04/25/2009 Page 7 of 33
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Company Name: _____

Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
	34809	Paper Cover Gloss coated 100# Color: White As Porcelain, Corniche, Sappi Lustro, Titan or Chorus Art (MCPS-PS)	20	CWT				
	33186	Paper Cover Dull coated 80# Color: White As Porcelain, Corniche, Sappi Lustro, Titan or Chorus Art (MCPS-PS and City of Alexandria)	119	CWT				
	35805	Paper Cover Dull coated 100# Color: White As Porcelain, Corniche, Sappi Lustro, Titan or Chorus Art (MCPS-PS)	20	CWT				
	34312	Paper Cover Gloss coated 1-side, long grain Color: White 10 PT As Sterling Ultra, Nordic, or Chorus Art (MCPS-PS)	1	CWT				
	34313	Paper Cover Gloss Coated, 1-side, long grain Color: White 12 PT As Sterling Ultra, Nordic, or Chorus Art (MCPS-PS)	1	CWT				

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23649		Paper Cover LONG GRAIN Vellum finish 65# Colors: All Colors State % of post consumer: _____ State % of pre consumer: _____ Must submit color samples As Springhill, Exact, Finch, Mohawk Opaque, or Accent Opaque (MCPS PS and City of Alexandria)	7	CWT				
23644		Paper Cover SHORT GRAIN vellum finish 65# Color: White As Torchglow, Exact, Finch, Mohawk Opaque, Accent Opaque (MCPS PS)	180	CWT				
35806		Paper Cover 80# Color: White As Torchglow, Exact, Finch, Mohawk Opaque, Accent Opaque	80	CWT				
36575		Paper Cover, 67#, Vellum Bristol 8 1/2 x 11, 3-hole punch Color: All Colors *Color samples required. Must specify colors and provide samples at the bid opening. **As Springhill (MCPS PS)	180	Ream				

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36583		Paper Cover, 67#, Vellum Bristol 8 1/2 x 11 Color: All Colors, including White *Color samples required. Must specify colors and provide samples at the bid opening. **As Springhill, Hammermill or equal (City of Rockville)	94	Ream				
36584		Paper Cover, 67#, Vellum Bristol 11x17 Color: All Colors, including White *Color samples required. Must specify colors and provide samples at the bid opening. **As Springhill, Hammermill or equal (City of Rockville)	80	Ream				
29754		Paper Index 110 Board Grade, smooth finish Color: White Brightness 81-83 Opacity 90 Bulk .0093 Mill wrapped in cartons 20 cartons per pallet Moisture wrap State mfg mill name _____ State mill location _____ As Springhill Index; Domtar or equal (MCPS PS and City of Alexandria)	70	CWT				
23639		Paper Text, Color: White 60# for Xerographic As Williamsburg (MCPS PS)	2	CWT				

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31166		Paper Text, 60# Color: White 92 Brightness, Long grain Mill Brand Only State brightness and opacity with bid _____ *Mill Brand and Mill Cut ONLY accepted at this time **Only Domtar Windsor; Williamsburg or Husky will be accepted at this time (MCPS PS and City of Alexandria)	350	CWT				
36585		Paper Text, 60#, Offset, 8 1/2x11 Color: White 92 Brightness, Long grain Mill Brand Only State brightness and opacity with bid _____ As Domtar Windsor; Williamsburg or Husky (City of Rockville)	200	Ream				
36586		Paper Text, 60#, Offset, 11x17 Color: White 92 Brightness, Long grain Mill Brand Only State brightness and opacity with bid _____ As Domtar Windsor; Williamsburg or Husky (City of Rockville)	120	Ream				

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	23636	Paper Text, 60# LONG GRAIN vellum finish Opaque Grade #2, Color: All Colors Brightness target 90 Opacity target 92 *Color samples required. Must specify colors and provide samples at the bid opening. State % of post consumer: _____ State % of pre consumer: _____ Mill Brand Only Indicate brightness & Opacity with bid _____ **Only Carnival; Domtar or Springhill Opaque will be accepted at this time (MCPS PS and City of Alexandria)	245	CWT				
	36574	Paper Text, 20# 8 1/2 x 11, 3-hole punch Color: All Colors *Color samples required. Must specify colors and provide samples at the bid opening. **As Exact or equal (MCPS PS)	245	Ream				
	31203	Paper Text 70# Color: White Opaque 94 Brightness As Cougar Opaque- Weyerhaeuser, Starbrite-Weyerhaeuser or Domtar Titanium (MCPS PS and City of Alexandria)	126	CWT				
	34316	Paper Text, 70# Dull coated Color: White *Only ESOP; Corniche; Lustror or Creator will be accepted at this time. (MCPS-PS)	52	CWT				

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Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
34317		Paper Text, 70# Gloss coated Color: White *Only ESOP; Corniche; Lustro or Creator will be accepted at this time. (MCPS-PS)	15	CWT				
33187		Paper Text 80# Gloss coated Color: White *Only ESOP; Corniche; Lustro or Creator will be accepted at this time	100	CWT				
34315		Paper Text, 80# Dull coated Color: White *Only ESOP; Corniche; Lustro or Creator will be accepted at this time. (MCPS-PS)	100	CWT				
33188		Paper Text 100# Gloss coated Color: White *Only ESOP; Corniche; Lustro or Creator will be accepted at this time.	15	CWT				
33189		Paper Text Classic Crest Writing, Smooth Finish, 60# Color: Baronial Ivory *Only Classic Crest will be accepted at this time. (MCPS-PS)	10	CWT				

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	23641	Paper Text 70# text, with felt finish Color: White *Must submit a sample with bid As Nekoosa; Sundance or Synergy (MCPS PS)	79	CWT				
	31578	Paper Text 70# text with felt finish Color: All Colors State % of post consumer: _____ State % of pre consumer: _____ Must submit color samples with bid As Nekoosa; Sundance or Synergy (MCPS PS)	28	CWT				
	33195	Paper Text 70# text with smooth finish Color: All Colors including white State % of post consumer: _____ State % of pre consumer: _____ Must submit color samples with bid. *Only Wausau Royal Fiber will be accepted at this time (MCPS-PS)	21	CWT				
	34810	Paper Text 80# text with smooth finish Color: All Colors including white State % of post consumer: _____ State % of pre consumer: _____ Must submit color samples with bid. *Only Wausau Royal Fiber will be accepted at this time (MCPS-PS)	10	CWT				

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	34811	Paper Text, 70# Vellum Color: Cream White *Only Mohawk Vellum will be accepted at this time. (MCPS-PS)	10	CWT				
	34817	Paper Text, 100 bright 8 1/2x11 Color: Neon White *Only Mohawk Color Copy Premium will be accepted at this time. (MCPS-PS)	12	Carton				
	29743	Paper Parchment, #60, text Color: All Colors As Parchtone; Skytone; Magna Carta or equal (MCPS PS and City of Alexandria)	96	CWT				
	29744	Paper Parchment, #65, Cover Color: All Colors As Parchtone; Skytone; Magna Carta or equal (MCPS PS and City of Alexandria)	55	CWT				
	31190	Paper Crack and Peel, 17x22, latex white Opaque Grade #2 Sub 50, permanent Sample Required Mill Brand Only As Fasson Crack and Peel or equal (MCPS PS)	10	M				
	31189	Paper Crack and Peel, 17x22, satin litho white Opaque Grade #2 Sub 50, permanent Sample Required Mill Brand Only As Fasson Crack and Peel or equal (MCPS PS)	1	M				

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31188		Paper Crack and Peel, 17x22, uncoated white Opaque Grade #2 Sub 50, permanent Sample Required Mill Brand Only As Fasson Crack and Peel or equal (MCPS PS and City of Alexandria)	60	M				
33182		Paper Crack and Peel, 8 1/2 x 11, uncoated white Opaque Grade #2 Sub 50, permanent State number of sheets/carton _____ Sample Required Mill Brand Only As Fasson Crack and Peel or equal (MCPS PS)	80	M				
31194		Paper Crack and Peel, 17x22, flourescent orange Opaque Grade #2 Sub 50, permanent Must submit color sample Mill Brand Only Indicate Brightness with bid As Fasson Crack and Peel or equal (MCPS PS)	10	M				
33181		Paper Crack and Peel, 8 1/2 x 11, flourescent orange Opaque Grade #2 Sub 50, permanent State number of sheets/carton _____ Must submit color sample Mill Brand Only Indicate Brightness with bid As Fasson Crack and Peel or equal (MCPS PS)	20	M				

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31191		Paper Crack and Peel, 17x22, flourescent red Opaque Grade #2 Sub 50, permanent Must submit color sample Mill Brand Only Indicate Brightness with bid As Fasson Crack and Peel or equal (MCPS PS and City of Alexandria)	10	M				
31192		Paper Crack and Peel, 17x22, flourescent yellow Opaque Grade #2 Sub 50, permanent Must submit color sample Mill Brand Only Indicate Brightness with bid As Fasson Crack and Peel or equal (MCPS PS and City of Alexandria)	5	M				
32469		Paper Crack and Peel, 17x22, uncoated bright red Opaque Grade #2 Sub 50, permanent Sample Required Mill Brand Only As Fasson Crack and Peel or equal (MCPS PS)	1	M				
31204		Paper Cover Royal Linen, 80# White Linen Finish *Only Wausau will be accepted at this time (MCPS PS)	7	CWT				
31205		Paper Cover Royal Linen #80 Color: Ivory Linen Finish *Only Wausau will be considered at this time (MCPS PS)	5	CWT				

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Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
	32492	Paper Text Royal Linen 70# Color: White Linen Finish *Only Wausau will be accepted at this time. (MCPS PS)	1	CWT				
	35807	Envelope, Royal Linen, A-6 White 250/Box, 2500/Carton *Only Royal Linen/Wausau will be considered at this time. (MCPS PS)	1	Carton				
	35808	Envelope, Royal Linen, A-7 White 250/Box, 2500/Carton *Only Royal Linen/Wausau will be considered at this time. (MCPS PS)	1	Carton				
	35809	Envelope, Royal Linen, A-2 White 250/Box, 2500/Carton *Only Royal Linen/Wausau will be considered at this time. (MCPS PS)	1	Carton				
	31206	Paper Text Royal Linen 70# Color: Ivory Linen Finish *Only Wausau will be accepted at this time (MCPS PS)	3	CWT				
	35810	Envelope, Royal Linen, A-6 Ivory 250/Box, 2500/Carton *Only Royal Linen/Wausau will be considered at this time. (MCPS PS)	2	Carton				

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Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
	35811	Envelope, Royal Linen, A-7 Ivory 250/Box, 2500/Carton *Only Royal Linen/Wausau will be considered at this time. (MCPS PS)	2	Carton				
	35813	Envelope, Royal Linen, A-2 Ivory 250/Box, 2500/Carton *Only Royal Linen/Wausau will be considered at this time. (MCPS PS)	2	Carton				
	32484	Envelope, A6, 4 3/4 x 6 1/2, Square Flap, 70# for items 31205, 31206 250/Box, 2500/Carton Color: Ivory (MCPS PS)	1	Carton				
	32485	Envelope, A6, 4 3/4 x 6 1/2, Square Flap, 70# for items 31204, 32492 250/Box, 2500/Carton Color: White *Only Royal Linen/Wasau will be considered at this time (MCPS PS)	1	Carton				
	32493	Panel Card, 4 Bar, 100# 2500/Carton, 250/Box Color: Cougar Opaque Natural Weyerhaeuser (MCPS PS)	1	Carton				
	32495	Panel Folder 4 Bar, 65# 2500/Carton, 250/Box Color: Cougar Opaque Natural Weyerhaeuser (MCPS PS)	1	Carton				

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Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
	32494	Envelope 4 Bar, for items 32493 and 32495, 70# 2500/Carton, 250/Box Color: Cougar Opaque Natural Weyerhaeuser (MCPS PS)	1	Carton				
	34343	Panel Card, 4 Bar, 100# 2500/Carton, 250/Box Color: Cougar Opaque White Weyerhaeuser (MCPS PS)	1	Carton				
	34344	Panel Folder 4 Bar, 65# 2500/Carton, 250/Box Color: Cougar Opaque White Weyhaeuser (MCPS PS)	1	Carton				
	34345	Envelope 4 Bar, for items 34343 and 34344, 70# 2500/Carton, 250/Box Color: Cougar Opaque White Weyerhaeuser (MCPS PS)	1	Carton				
	34318	Panel Card, 5 1/2 Bar, 4 3/8"x5 3/4", 100# 2500 Carton, 250/Box Color: Cougar Opaque Natural Weyerhaeuser (MCPS PS)	2	Carton				
	34319	Panel Folder, 5 1/2 Bar, 65# 2500 Carton, 250/Box Color: Cougar Opaque Natural Weyerhaeuser (MCPS PS)	2	Carton				
	34320	Envelope 5 1/2 Bar for items 34318 and 34319, 70# 2500 Carton, 250/Box Color: Cougar Opaque Natural Weyerhaeuser (MCPS PS)	2	Carton				

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Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
	34346	Panel Card, 5 1/2 Bar, 4 3/8"x5 3/4", 100# 2500 Carton, 250/Box Color: Cougar Opaque White Weyerhaeuser (MCPS PS)	1	Carton				
	34347	Panel Folder, 5 1/2 Bar, 65# 2500 Carton, 250/Box Color: Cougar Opaque White Weyerhaeuser (MCPS PS)	1	Carton				
	34348	Envelope 5 1/2 Bar for items 34346 and 34347 70# 2500 Carton, 250/Box Color: Cougar Opaque White Weyerhaeuser (MCPS PS)	1	Carton				
	32499	Panel Card, 6 Bar, 4 5/8"x6 1/4", 100# 2500/Carton, 250/Box Color: Cougar Opaque Natural Weyerhaeuser (MCPS PS)	2	Carton				
	32503	Panel Folder, 6 Bar, 65# 2500 Carton, 250/Box Color: Cougar Opaque Natural Weyerhaeuser (MCPS PS)	2	Carton				
	32500	Envelope 6 Bar for items 32499 and 32403, #70 2500/Carton, 250/Box Color: Cougar Opaque Natural Weyerhaeuser (MCPS PS)	2	Carton				
	32501	Panel Card, 6 Bar, 4 5/8"x6 1/4", 100# 2500/Carton, 250/Box Color: Cougar Opaque White Weyerhaeuser (MCPS PS and City of Rockville)	10	Carton				

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	32505	Panel Folder, 6 Bar, 65# 2500 Carton, 250/Box Color: Cougar Opaque White Weyerhaeuser (MCPS PS and City of Rockville)	10	Carton				
	32502	Envelope 6 Bar for items 32501 and 32505, 70# 2500/Carton, 250/Box Color: Cougar Opaque White Weyerhaeuser (MCPS PS)	2	Carton				
	34816	Tabs, single/reverse collated (5-4-3-2-1) 3-Holes, 90# White Index, Long Grain 11"x8 1/2" + 1/5 cut tabs *Only Holmberg Docu-Copy Series 3200 will be accepted at this time (MCPS-PS).	10	Carton				
	23540	Paper Bond White 8 1/2x11 Virgin, 20#, 25% Rag	11075	Ream				
07-21-467		Cockle Finish, 500 Sheets/Ream As Gilbert or Howard Capital or Equal (MCPS-PS and City of Rockville)						
	23541	Paper Bond White 8 1/2x11 Recycled, 20#, 25% Rag Cockle Finish, 500 Sheets/Ream State % of post consumer: _____ State % of pre consumer: _____ As Gilbert; Fox River; or Equal (MCPS-PS and City of Rockville)	1525	Ream				
07-21-467								
	33184	Paper Bond White 17 1/2 x 22 1/2, Recycled, 24#, 25% Rag Cockle Finish, 3200 Sheets/Carton State % of post consumer: _____ State % of pre consumer: _____ *Only Synergy will be considered at this time. (MCPS)	20	Carton				

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	36587	Paper, 24# Smooth Finish 8 1/2x11 Color: Ivory As Mohawk or equal (City of Rockville)	200	Ream				
	36588	Envelopes, #24 Smooth Finish #10 Color: Ivory As Mohawk or equal (City of Rockville)	400	Box				
03-00-007	23590	Paper Continuous Form One Part 9 1/2x11 Virgin 20#, 100% White sulphite bond. Right and left perforations .0039 thickness; opacity=photovolt test-80; brightness=photovolt test-70; 5/32" pin feed holes, 1/2" apart State number of shts/box _____ As MacGregor 9110PP; Gilman Sky or equal (All Jurisdictions)	42	Box				
03-00-007	23591	Paper Continuous Form One Part 9 1/2x11 Recycled 20#, 100% White sulphite bond. Right and left perforations .0039 thickness; opacity-photovolt test-80; brightness-photovolt test-70; 5/32" pin feed holes, 1/2" apart State number of shts/box _____ State % of post consumer: _____ State % of pre consumer: _____ As MacGregor 9110PP; Gilman Sky or equal (All Jurisdictions)	42	Box				

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03-00-040	23592	Paper Continuous Form One Ply 14 7/8x11 Virgin Horizontal green line every 1/2". 100% sulphite .0039 thickness; opacity-photovolt test-80; brightness-photovolt test-70; 5/32 pin feed holes 1/2 apart As MacGregor: Gilman Sky or equal (All Jurisdictions)	20	Box				
03-00-040	23593	Paper Continuous Form One Ply 14 7/8x11 Recyclec Horizontal green line every 1/2". 100% sulphite .0039 thickness; opacity-photovolt test-80; brightness-photovolt test-70; 5/32 pin feed holes 1/2 apart State % of post consumer: _____ State % of pre consumer: _____ As MacGregor: Gilman Sky or equal (All Jurisdictions)	30	Box				
	23623	Paper Crash Carbonless 3 Part 8 1/2x11 Virgin Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream Quote price/1000 sets. State number of sets/carton _____ Black image As NCR; Mead or equal (MCPS)	26	M Set				

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23624		Paper Crash Carbonless 3 Part 8 1/2x11 Recycled Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream Quote price/1000 sets. State number of sets/carton _____ State % of post consumer: _____ State % of pre consumer: _____ Black image As NCR; Mead or equal (MCPS)	21	M Set				
23625		Paper Crash Carbonless 4 Part 8 1/2x11 Virgin Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream Quote price/1000 sets. State number of sets/carton _____ Black image As NCR; Mead or equal (MCPS)	50	M Set				
27699		Paper Crash Carbonless 4 Part 8 1/2x11 Recycled Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curlfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream. Quote price/1000 sets. State number of sets/carton _____ Black image As NCR; Mead or equal (MCPS)	138	M Set				

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23627		Paper Crash Carbonless 5 Part 8 1/2x11 Virgin Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream Quote price/1000 sets. State number of sets/carton _____ Black image As NCR; Mead or equal (MCPS)	90	M	Set			
23628		Paper Crash Carbonless 5 Part 8 1/2x11 Recycled Chemical transfer type for forms, reversed precollated sets shall be in standard color sequence. Paper shall be curfree mill wrapped and square trimmed to within 1/64. Image transferred shall be permanent reverse. Shall be packaged in lots of approximately one ream Quote price/1000 sets. State number of sets/carton _____ Black image As NCR; Mead or equal (MCPS)	90	M	Set			
23659		Paper Custom Wire Watermarked 17x22 25% Cotton Fiber Bond Basis weight 20# White custom wire watermarked rag bond Brightness 90-93 Opacity 89 Cockle finish Grain long Mill wrap in bulk cartons 3,000 sheets per carton 20 cartons per pallet Moisture wrap each ream State mfg name _____ State mill location _____ As Fox River Custom Mark; Capitol Bond (Takoma Park)	100	M				

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	23603	Paper Multipurpose 3 Hole Punch White 8 1/2x11 Virgin 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand State minimum order _____ As Cascade; Husky or equal (All Jurisdictions)	7055	Ream				
	23604	Paper Multipurpose 3 Hole Punch White 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand State minimum order _____ State % of post consumer: _____ State % of pre consumer: _____ As Cascade; Husky or equal (All Jurisdictions)	5776	Ream				
08-33-535	23596	Paper Multipurpose White 8 1/2x11 Virgin 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages. 10 reams/case In Brand Column specify mill brand TRACTOR TRAILER & PALLET DELIVERY State minimum order _____ Indicate brightness & opacity targets with bid (MCPS, City of Alexandria, MCPS) As Springhill; Husky; Spectrum or equal	101000	Case				

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23600		Paper Multipurpose White 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand. 10 reams/case TRACTOR TRAILER & PALLET DELIVERY State minimum order _____ State % of post consumer: _____ State % of pre consumer: _____ (MCPS, City of Alexandria) As Springhill; Husky; Spectrum or equal	101164	Case				
23599		Paper Multipurpose White 8 1/2x11 Virgin 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand State minimum order _____ TRUCK DELIVERY As International Paper or equal (All Jurisdictions)	153270	Ream				
23602 08-31-166		Paper Multipurpose White 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand State minimum order _____ TRUCK DELIVERY As Cascade, Spectratch or equal (All Jurisdictions)	153270	Ream				

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Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
23608		Paper Multipurpose White 8 1/2x14 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand State minimum order _____ State % of post consumer: _____ State % of pre consumer: _____ TRUCK DELIVERY As Springhill, Husky, Spectrum or equal (All Jurisdictions)	11265	Ream				
23606		Paper Multipurpose White 8 1/2x14 Virgin 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand State minimum order _____ TRUCK DELIVERY As Springhill, Husky, Spectrum or equal (All Jurisdictions)	13115	Ream				
08-31-173								
23547		Paper Multipurpose Blue 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages. In Brand Column specify mill brand State Minimum order _____ State % of post consumer: _____ State % of pre consumer: _____ TRUCK DELIVERY As Springhill, Husky, Spectrum or equal (All Jurisdictions)	1923	Ream				

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Company Name: _____

Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
08-31-268	23546	Paper Multipurpose Blue 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand 10 reams/case State Minimum order _____ TRACTOR TRAILER DELIVERY As Springhill, Husky, Spectrum or equal (MCPS)	1820	Case				
	23551	Paper Multipurpose Green 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand State Minimum order _____ TRUCK DELIVERY As Cascade, Spectratch or equal (All Jurisdictions)	1813	Ream				
08-31-269	23550	Paper Multipurpose Green 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages. In Brand Column specify mill brand 10 reams/case State Minimum order _____ TRACTOR TRAILER & PALLET DELIVERY As Cascade, Spectratch or equal (MCPS)	1560	Case				

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Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
	23562	Paper Multipurpose Pink 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand State Minimum order _____ TRUCK DELIVERY As Spectratech or equal (All Jurisdictions)	1204	Ream				
08-31-271	23560	Paper Multipurpose Pink 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mil wrapped in moistureproof packages In Brand Column specify mill brand 10 reams/case State Minimum order _____ TRACTOR TRAILER & PALLET DELIVERY As Cascade, Spectratch or equal (MCPS)	1300	Case				
	23564	Paper Multipurpose Various Colors 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages Vendor must submit color swatches In Brand Column specify mill brand State Minimum order _____ TRUCK DELIVERY As Hammermill Fore or equal (All Jurisdictions)	4570	Ream				

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Company Name: _____

Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
23610		Paper Multipurpose Various Colors 8 1/2x14 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages Vendor must submit color swatches In Brand Column specify mill brand State minimum order _____ State % of post consumer: _____ State % of pre consumer: _____ TRUCK DELIVERY As Cascade, Spectratch or equal (All Jurisdictions)	100	Ream				
23612	1	Paper Multipurpose White 11x17 Grade 4 Sub 20 Recycled 20#, for high speed copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand State minimum order _____ State % of post consumer: _____ State % of pre consumer: _____ As Cascade, Spectratch or equal (All Jurisdictions)	920	Ream				

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Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
23611 08-31-180		Paper Multipurpose White 11x17 Grade 4 Sub 20 Virgin 20#, for high speed copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand State minimum order _____ As Cascade, Spectratch or equal (All Jurisdictions)	4320	Ream				
23557		Paper Multipurpose Yellow 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages. In Brand Column specify mill brand State Minimum order _____ TRUCK DELIVERY As Cascade, Spectratch or equal (All Jurisdictions)	708	Ream				
23556 08-31-270		Paper Multipurpose Yellow 8 1/2x11 Recycled 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages. In Brand Column specify mill brand 10 reams/case State Minimum order _____ TRACTOR TRAILER & PALLET DELIVERY As Cascade, Spectratch or equal (MCPS)	1900	Case				

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Company Name: _____

Group/ Seq No	Item/ Whse/ Old	Description	Quantity to Bid	Bid Unit	Unit Price	Brand	Model	Specification Deviations
31272		Paper Multipurpose White 8 1/2x11 Virgin 20#, for copiers etc. Shall be resistant to curl and static. Shall contain sufficient stiffness to resist deformation under stress feeding improperly and jamming. Shall be square cut to within 1/64 and be mill wrapped in moistureproof packages In Brand Column specify mill brand. 10 reams/case NOTE: To be delivered as ordered to individual schools and offices. Delivery could be as little as one (1) carton up to a truck load. (All Jurisdictions) Indicate brightness & opacity targets with bid As Springhill, Husky, Spectrum or equal	101000	Case				