



**RFP 23-005 – HEALTH & WELLNESS – MENTAL HEALTH TRAINING & SEMINARS
ADDENDUM 2**

This addendum answers questions submitted by the question deadline. The deadline for proposals remains 2:00pm local time, June 14, 2023.

Questions are in bold, **Answers** are in red. Where multiple questions were submitted addressing the same topic, they have been grouped under a single number.

1. **Is there additional specific information the Letter of Interest needs to include besides name, title and contact information?**
 - a. No.
2. **Is there a specific format you would like us to use for the Executive Summary?**
 - a. No; it should provide a summary of the proposal.
3. **Is there specific information the Executive Summary must include?**
 - a. No.
4. **For Technical Proposal 4a, can you clarify exactly what you are looking for us to write out? Are we explaining in detail our proposed program and ensuring we are hitting each area of the evaluation criteria?**
 - a. Yes. Describe what services shall be provided and how they shall be provided and organized.
5. **Is DC CBE status considered towards this contract proposal?**
 - a. No.
6. **Are the public safety access points (PSAP) and the emergency communication centers (ECC) teams of direct service providers (e.g., call takers), or do these teams include other field officers or management staff?**
 - a. Each PSAP is set up differently. Some are sworn officers, some are firefighters, some are civilians, some are progressively supervised, and some are not. PSAP teams may include management staff as occasional call takers, but management also often reviews recordings, which can be as equally traumatic as fielding calls.
7. **Can Baltimore organizations submit a proposal for this RFP?**
 - a. If the organization can provide services to the PSAPs/ECCs in the regions described (Section II, Paragraph B), they are welcome to submit.