

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
RFP 25-014
UPDATING THE COGTOOLS NETWORK EDITING AND MANAGEMENT SOFTWARE

August 14, 2025

ADDENDUM #1
QUESTIONS/ANSWERS

1. Is there a preferred amount or limit to how many tasks each firm should apply to complete? Of the 4 tasks, are you looking for one firm to complete them all, or employing a multi-contractor strategy?

We think that the most cost effective and time-efficient approach would be for one contractor to conduct all four tasks. However, if a contractor prefers to/chooses to use a subcontractor, for technical or DBE reasons, that is up to the contractor.

2. Re: Tasks 1, 2, & 3- Does MWCOG expect bidders to include database cleanup in our proposed scopes of work? Or are the specified migrations (1+2) and conversion(3) intended to occur with the data in its current state?

We are not sure what is meant by "cleanup." In essence, there are two migrations: 1) From ArcGIS 10.x to ArcGIS Pro; 2) migration of the implementation programming language, from Visual Basic .NET to a new language (such as C#). For the first migration, there will be a change in the database format (e.g., from Personal Geodatabase format to a new format such as SQLite, SQL server, or PostgreSQL). For the second migration, there should not be any changes in file formats.

3. Re. the jurisdiction letter of good standing - Which jurisdictions work for this letter: municipal, state, or others?

Refer to your home licensing, tax, and/or corporate oversight agency

4. On the Bonfire portal, where do we upload cost/pricing proposals? There is no field labeled to indicate cost/pricing proposals should be uploaded there. Page 15 of the RFP states "Volume 2 Cost proposal/Resumes..." Should we upload the cost info in the "Project Resumes Samples" section on Bonfire? Please advise.

A Cost/Proposal entry slot has been added.

5. There is space to upload both the Anti-collusion (Attachment C) form and Debarment Form on the Bonfire portal. No such Debarment form exists in the RFP. Please advise which document should be uploaded into that file category, as it is noted as a required upload.

The Debarment Form is attached to this Addendum. .

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
RFP
DEBARMENT FORM

**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, AND
OTHER RESPONSIBILITY MATTERS**

The prospective vendor certifies to the best of its knowledge and belief that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any department or agency of the District of Columbia, State of Maryland or the Commonwealth of Virginia or any of the 22 jurisdictions comprising the membership of the Metropolitan Washington Council of Governments (COG);
- Have not within a three year period preceding this date been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated above of this certification; and
- Have not within a three-year period preceding this date had one or more public transactions (Federal, State or local) terminated for cause or default.

Vendor understands that a false statement on this certification may be grounds for rejection of any submitted proposal or quotation or termination of any award. In addition, under 18 U.S.C. § 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both if federal funds are being used to support the procurement.

Typed Name of Vendor

Typed Name & Title of Authorized Representative

Signature of Authorized Representative

Date