NCR RESF-1 (Transportation) August Meeting
Tuesday August 22, 2006
1:00 PM – 3:00 PM
Metropolitan Washington Council of Governments – Room 1

Next Meeting: Tuesday, September 19th – 1pm to 3pm – Rooms 4/5 at COG

Contents:

1. Action Items

Action	Owner	Due Date
Review Operation Fast Forward II After Action Report and provide any comments to Joe Kammerman (joseph.kammerman@dc.gov)	RESF-1 Committee Members	Friday September 1
Provide goals and major objectives of what an exercise should accomplish to Robert Young (ryoung@mwcog.org) in order to prepare for review at the September 19th RESF-1 Meeting	RESF-1 Committee Members	September 14
Contact Jamie Quarrelles (Jamie.quarrelles@dc.gov, 202-673-2101 x1123) if you would like to submit exercise/training requests for your agency (RESF-1/regional exercise requests will be submitted by RESF-1 Committee)	RESF-1 Committee Members	ASAP
Identify formal liaisons for RESF-1 to RESF-5, CIP RPWG, and Interoperability RPWG in order to track NCR Homeland Security Strategic Plan Progress	RESF-1 Chairs	Next Chairs Meeting
Provide status updates of all RESF-1 related projects funded by UASI or Transit Infrastructure Grant Program	Project Owners	Monthly at meetings
Ensure existing/ongoing evacuation planning efforts (walkout plan, evacuation scenarios) are incorporated into NCR Evacuation and Sheltering Plan	RESF-1 Evacuation / Sheltering Rep.	ASAP
Send ETOP Documentation to Robert Young (ryoung@mwcog.org) in order to distribute to RESF-1 Committee	Jamie Quarrelles	ASAP
Determine who is on the review team for the Evacuation and Sheltering Plan project proposal	Robert Young	ASAP

2. News and Updates

Updates on RESF-1 Related FY05 UASI and HSGP Funded Programs

- WMATA
    - Public Safety Radio Project with Fire Departments
        - Project will allow jurisdictional Police and Fire Departments to use their home radio system in the WMATA tunnels
        - RFP out on short notice (sole source with original supplier) – done in this manner to meet timeframe requirements with specifications
        - Two objectives for procurement:
            - Bidirectional Antennas (BDAs) which are repeaters/amplifiers in tunnels
            - Alarms for BDAs (109 Alarms will be in by end of the year)
        - There is additional FY06 money to continue the project, and will require more funding in coming years – looking for completion in 2008
    - The Arlington County connection into WMATA public safety radio system project will be going out for procurement shortly
    - DC redundancy into WMATA public safety radio system – Design currently underway and will be completed on time
- DDOT (all funded with State Homeland Security Grant Program (HSGP) Money
    - Walkout Plan
        - Had kick-off meeting a few weeks ago
        - This is a DC project, but there has been/will be collaboration with neighboring jurisdictions
        - Two components:
            - Demand study
            - Plan for how to respond to a walkout emergency – this part requires regional collaboration
    - Evacuation Scenarios
        - Looking at what to do with traffic signals during an evacuation
        - Considering evacuation routes all the way to the Beltway
            - Need to collaborate regionally
            - Goal: How to move the traffic – best process for each jurisdiction
        - QUESTION: Is this initiative tied into the regional Evacuation / Sheltering Planning project?
            - Need to ensure all existing evacuation related initiative are tied into new planning effort
            - EXAMPLE: VDOT is working on a corridor based evacuation plan based on assumptions on current evacuation plans by DC and others
    - Signal Backup Generators
        - Procurement for 200 generators waiting on City Council approval (>$1M)
    - Connecting DCNET to DDOT and WMATA
        - Should take a month after MOUs are signed to hard wire connection
        - Will take time to create a concept of operations around these connections
    - Freight Security Study
        - First draft of issues analysis back from contractors
        - Working with National Capital Planning Commission (NCPC) to look at realignment of freight line

Update on FY06 RESF-1 UASI Projects

- All projects listed below are currently moving forward. Each agency owning a project has submitted the necessary initial project plan paperwork. The next step is to submit final project plans in order to receive funding. All projects are on schedule

Project	Submitting Agency	Final Allocation
WMATA Alternate Command Center	WMATA	$4M
Critical Infrastructure Monitoring and Protection	DDOT	$1.5M
Regional Evacuation Traffic Monitoring and Management Tool(s) and Evacuation Time Estimates Study	MDOT / DDOT	$750K
Identify and coordinate transportation requirements for the special needs population (part of larger special needs bundle)	DDOT	$500K

Update on FY06 DHS Transit/Infrastructure Grant Program

- Process:
    - The working group has met to distribute the money among the jurisdictions
    - The District of Columbia Office of Homeland Security is submitting the official documentation to secure the funds
        - Projects plans and budgets will be submitted to DC Homeland Security by September 30th
        - DC Homeland Security compile plans and submit to DHS by October 16th
    - DHS must review and approve plans by end of year
- Example Projects
    - Bus Agencies: Cameras on buses and to monitor facilities
    - WMATA: Additional Funding for Alternate Operations Center
    - MTA: CCTV Coordination
    - VRE: K-9, Infrastructure Cameras, and Emergency Responder Training
- Additional Task: Updating the Strategic Transit Security Plan by the end of October
    - Working Group is revising version developed last year
    - Matt Greenwald of WMATA is coordinating this effort

Regional Transportation Coordination Program (RTCP) Update

- Steering Committee last met August 4, next meeting August 28
- Partners working through details on master agreement for funding
    - Agreement must be finalized before contractor is given notice to proceed
- Current plan is not to have a dedicated staffed center, but to utilize existing centers and processes
    - Currently, the controls exist at the individual operations centers
    - COMMENT: This idea may have to be adjusted as issues are identified
    - QUESTION: What happened to having an individual(s) who would be responsible for notifying the region if there was a major event?
        - The CONOPS identified ways to achieve this without having a "brick and mortar" stand alone center
        - There is a risk to supporting a stand alone center since this is from earmarked funding
    - COMMENT: Staff should be dedicated to individual control centers – it will be difficult to get agreement from all the parties to have an individual controlling body
        - Must have staff at each agency 24/7 to get the word out if there is an emergency
- RITIS Update
    - University of Maryland making active progress on RITIS which is vital for RTCP to success –
        - EXAMPLE: Recent CONOPS sessions
    - RITIS is not intended to be an emergency response tool – it is for everyday operations
    - WMATA currently provides rail information, but not bus information to RITIS

MOITS Update
- Last met July 11, next meeting September 12
- Continuing work:
  - Compiling data for traffic signals & operations annual report
    - TPB has asked for an annual report based of the traffic signals optimizations study of a few years back
    - Looking beyond just computer optimization to include other operational and maintenance activities
    - Collecting data to get a snapshot of the current state of signals in the region
      - Note: This is not a detailed inventory of equipment
      - Moving forward, this will be a regularly updated view of traffic signals operations
    - Deadline: September 15th
  - Update Regional ITS Architecture by end of year
    - Hard to account for emergencies in ITS Architecture planning
    - Architecture: WHAT to exchange, not HOW to do it
  - Expanding safety activities, addressing other SAFETEA-LU requirements

National Infrastructure Protection Plan (NIPP) Comments
- No comments were suggested

Operation Fast Forward II After Action Report (AAR)
- A final draft of the AAR is near completion
  - Holdup: Baseline measurement of travel times along evacuation routes has not yet been collected
- Joe Kammerman will make final version of the AAR available once it is completed

3. NCR Evacuation and Sheltering Project Update

- Process Status:
    - RFP for NCR Evacuation and Sheltering Plan was posted on COG website August 10th
    - Proposals are due by August 30th
    - Pre-proposal meeting was conducted August 18th
        - Approximately 15 Contractors attended
        - Questions were general – showed flexibility in planning requirements
    - RESF-1 will be represented on proposal review team
- Plan Components:
    - Evacuation:
        - Routes
        - Signal modification
        - Time frames
        - Evacuation assets/resources
        - Coordination
        - Operational improvements
        - Alerts
    - Sheltering:
        - Locations
        - Capacity
        - Conditions
        - Resources
        - Food / water
        - Special needs
        - Pets
- Project Deliverables
    - Evacuation plans for each jurisdiction that are coordinated across the region
        - Plan will include profiles of evacuation routes, asset inventories, profiles of transfer/pickup locations
    - Profiles of hospitals, assisted living facilities, and prisons
    - Assessments of regional shelters
    - Profiles of what type of support would be needed for 10,000 shelterees per jurisdiction
    - Corrective Action Matrix
    - Hard copies of the plan
    - Dedicated planners in each jurisdiction to assist with project
- RESF-1 Committee Comments on Evacuation and Sheltering Project
    - Want a plan, not a survey
    - Need common procedures and to develop protocols
        - Notification: Who is making the call for an evacuation?
        - Want more information to a wider array of stakeholders
    - Need to see more about the process for implementing the plan
    - Need strategy to anticipate what information is going to be public and what information is going to be private
    - ISSUE: VDOT would need an equivalent of the local planners each jurisdiction is getting
        - VDOT coordinates the traffic operations in each of the Virginia jurisdictions
        - Planning support on the transportation side is needed by VDOT
    - PROTOCOLS! PROTOCOLS! PROTOCOLS!
- RELATED ISSUE: FTA Request for Information from Office of Civil Rights
    - The Federal Transit Administration's Office of Civil Rights may be collecting information regarding special needs populations in emergency transportation planning
        - FTA defines special needs as ***"minority and low-income persons, households without vehicles, and persons with limited English proficiency"***
    - Requested Information:
        - Public involvement in plan development
        - Communications of plans to the public
        - Plans to use regional transit systems or coordinated human service transportation (during evacuation and return phases)
        - Coordination across local, state, and federal governments
    - ACTION: Begin to identify local documents that address this request and wait for formal request from FTA

4. NCR Homeland Security Strategic Plan Update

- Purpose of Plan
  - Region-wide strategy for strengthening capabilities
  - Provides approach for planning and decision making regarding funding, measuring performance, and managing implementation
  - NOT AN OPERATIONAL PLAN
- Final version of plan will be presented to the Emergency Preparedness Council (EPC) on September 13
- Below are initiatives that have some relevance to RESF-1 moving forward
  - Grouped into two categories: High and Moderate Relevance to RESF-1
  - Other initiatives have limited impact to the transportation community
  - RESF-1 does not own any initiatives in the plan

ID#	Strategic Plan Initiatives (Note: Shaded initiatives represent regional priorities)	Owner
High Relevance to RESF-1:		
4.1.2	Align and integrate response plans across jurisdictions (including Federal partners), with emphasis on continuity of government, operations, and **evacuatio**n.	RESF-5
4.3.1	Develop a regional resource management system for **deployment and utilization of resources**.	RESF-5
4.3.2	Establish and implement regional, **interdisciplinary protocols** (e.g., mutual aid agreements).	RESF-5
4.3.3	Establish and implement regional, **interdisciplinary standards** for equipment interoperability.	RESF-5
Moderate Relevance to RESF-1:		
1.2.2	Establish a **requirements generation** and prioritization process that addresses needs of all practitioners.	SAA
3.1.2	Develop a synchronized and integrated **training and exercise framework**, with appropriate common standards.	ETOP
3.2.1	Develop common regional **information-sharing and collaboration frameworks**, to include determining **roles, responsibilities and protocols**.	RESF-13
3.3.1	Conduct a prioritization of recommended high priority **CIP protective and resiliency actions** based on security assessment findings already completed and shared with the NCR.	CIP RPWG
3.3.2	Create an **inventory of CI/KR assets** and work on developing a common methodology for assessing the risk to CI/KR across the NCR and recommend initial protective and resiliency actions.	CIP RPWG
4.1.1	Establish a **corrective action program to modify plans** by addressing gaps identified in analyses, exercises, and events.	ETOP
4.2.2	Develop and implement a plan for regionally coordinated adoption and employment of **National Incident Management System (NIMS).**	RESF-4

5. Transportation / Transit Tabletop Exercise Discussion

- ETOP Background
  - ETOP has $1.5M to provide training and exercises to the region
  - Once a request is made, the ETOP members will approve/disapprove the proposal
  - ETOP has contractors on staff to plan, facilitate an exercise and develop an after action report
  - ETOP funds can be used for staff time
  - Exercises should be regional but not necessarily cross-functional
  - NOTE: Individual agencies/jurisdictions are free to make requests to ETOP to fund desired exercises/training independent of RESF-1
- Transportation/Transit Exercise Requirements
  - Practices vs. Protocols/Procedures
    - There is a need to document regional practices in order to identify a baseline and determine what are the good practices and what are the bad practices and identify what would be a better system in an event, which would eventually lead to the development of formal protocols/procedures
    - Use an exercise to identify issues that need to be resolved
- Possible Ideas for RESF-1 Regional Transportation/Transit Tabletop Exercise
  - Testing communications between transit agencies and transportation centers
  - Hurricane off Delmarva Scenario with influx of evacuees into region
    - Look at requests for resources and where/how to send them
  - Bomb threat
    - Not a complicated scenario for law enforcement, but becomes complicated for transportation (closures, ripple effects, notifications, etc.)
    - Need to understand the status of the transportation system during a big event
  - IDEA: Consider the information already provided in the REETC Annex
- Next Steps:
  - Provide goals and objectives of a tabletop exercise to Natalie Jones best and Robert Young before September 19 RESF-1 Meeting. Examples include:
    - Testing communications between Transportation and Transit Centers
    - Evaluating the ripple effects on the transportation system due to a major event
    - Examine coordination between agencies and jurisdictions
    - Identifying existing "practices" and exploring how to make the regional "protocols"
    - NOTE: *Specifics on scenario are not needed at this time – scenario will be determined that best fits the desired goals and objectives*
  - Reach consensus on what RESF-1 wants to evaluate and what RESF-1 wants to get out of the exercise
  - Develop and submit proposal to ETOP
  - Once ETOP approves proposal, identify Exercise Working Group to work with ETOP contractor to ensure exercise design, facilitation, and AAR meet the requirements of RESF-1

6. List of Participants

Note: **Bold** indicates a RESF-1 Committee Chair or Vice-Chair

State	Jurisdiction	Agency	Name	Email	Phone
DC	DC	DDOT	Joe Kammerman	joseph.kammerman@dc.gov	(202) 671-4040
DC	DC	DCEMA	Jamie Quarrelles	Jamie.Quarrelles@dc.gov	(202) 673-2101 x1123
MD	Montgomery	Ride-On	Pete Buckley	peter.buckley@montgomerycountymd.gov	(240) 777-5853
MD	Maryland	MDOT	Jeremy Miller		
NCR	**Region**	**WMATA**	**Mark Miller**	**mmiller1@wmata.com**	**(202) 962-1787**
NCR	Region	JFHQ-NCR	Samuel T. Baker	samuel.baker@us.army.mil	(202) 685-8667
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COG	Support	Public Safety	Robert Young	ryoung@mwcog.org	(202) 962-3278
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