

# **BLUE PLAINS CHIEF ADMINISTRATIVE OFFICERS IMA CONFERENCE CALL NOTICE**

**AUGUST 26, 2003  
2:00 p.m. - 4:00 p.m.**

Metropolitan Washington Council of Governments

**Call-in number: (888) 247-8755  
Participant passcode: 188359**

**If you have any difficulties during the conference call please notify (888) 247-8755 or  
Maurita A. D. Massey at (202) 962-3357**

## **MEETING MATERIALS**

### **MEETING MATERIALS (MM)**

1. Agenda - Final (as revised August 21, 2003)
2. July 22, 2003 BPCAO Committee Meeting Summary
3. Letter to Bruce Romer, from J. Koskinen, dated July 28, 2003
4. Letter to J. Koskinen from, T. Griffin and J. Griffin, dated August 6, 2003.

**If you have any advance questions regarding this notice, please contact  
Tanya Spano at (202) 962-3776**

# BLUE PLAINS CHIEF ADMINISTRATIVE OFFICERS IMA CONFERENCE CALL AGENDA

Final (as revised August 21, 2003)

**Tuesday August 26, 2003**  
2:00 – 4:00 p.m.

**Call-in number: (888) 247-8755**  
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- I. **Welcome and Roll Call**..... Bruce Romer, Montgomery County  
Chairman, BPCAOs
  
- II. **Purpose**..... Chairman Romer
  - A. Review and Approval of July 22, 2003 BPCAO Committee Meeting Summary
  - B. Get updates on outstanding items agreed upon at BPCAOs meeting
  - C. Discuss and seek consensus re: rental issue
  
- III. **Previous Meeting Summary**..... Chairman Romer  
Comments received on the circulated draft have been incorporated. The committee will be asked to approve the meeting summary.
  
- IV. **Updates**.....
  - A. **Conversation with Mr. Gerstell re: coordination with DC-WASA Board of Directors and Committees** -- Chairman Romer
  
  - B. **Review of July 28, 2003 letter to B. Romer from J. Koskinen clarifying District government’s role and participation in addressing the list of “policy” issues**  
– John Koskinen
  
- V. **Rental Issue**.....
  - A. **Review of the August 6, 2003 letter to Mr. Koskinen from T. Griffin and J. Griffin re: Rental** – J. Griffin
  
  - B. **Discussion** – J. Koskinen
  
  - C. **Decision**
  
- VI. **Next Steps** ..... Chairman Romer