



*A public-private partnership affiliated with the Metropolitan Washington Council of Governments to expand affordable housing opportunities in the Washington metropolitan region.*

**WASHINGTON AREA HOUSING PARTNERSHIP  
BOARD MEETING  
January 6, 2006**

**1. Call to Order**

Calvin Smith, COG, opened discussion by thanking the Board members and sponsors for their support and dedication which led to the creation of the Toolkit for Affordable Housing Development. Calvin outlined the importance of the Toolkit and the outreach efforts in the form of workshops as these relate to COG's policy focus on growth and development. Since the release of the Toolkit the publication has been mailed to COG members, Planning Directors, Housing Directors, WAHP members, and posted online at COG's and the Partnership's website.

**2. Toolkit Outreach Workshops**

Barbara Favola, Board Chair, opened discussion focusing on the format, structure, and content of the Partnership's outreach workshops. Board members agreed the general structure of the workshops should try to follow a template involving an opening presentation on affordable housing tools of interest to the jurisdiction. The presentation would be followed by an open discussion about concerns and expectations regarding the tools presented. Workshop participants will vary somewhat depending on the jurisdictions needs. However, the Board agreed the following should participate in upcoming workshops while still considering other experts that may bring value to a specific jurisdiction's workshop: WAHP Board Chair Barbara Favola; a Housing Director either from the respective jurisdiction or possibly another housing specialist; a representative from a local housing organization active in the specific community; and a representative from one of our sponsors, which provides the financial support making documents like to the Toolkit possible. All of these participants would be on hand to participate in a various capacities during upcoming workshops. COG staff will contact the WAHP members and Board members not present at the meeting to determine if they would be willing to participate as technical experts or in another capacity during the workshops.

COG staff also updated Board members about efforts to organize the first workshop in the City of Alexandria. Council Member Hon. Rob Krupicka expressed an interest in hosting a workshop in Alexandria in the near future. COG staff is now working with Mildrilyn Davis, Housing Director in Alexandria's Office of Housing, to determine the appropriate content of a workshop presentation. COG staff has also been in contact with Nancy Carson with Housing Action, a local housing organization active in the City of Alexandria, to determine how to include this organization in a future workshop in Alexandria. As details evolve and the workshop date, content, and participants are determined COG staff will notify the Board of progress.

Board members also discussed the benefits of involving the business community and the nonprofit organizations in similar workshops organized around the Toolkit. Additional groups important to the Partnership's outreach efforts were discussed. These discussions considered potential presentations and collaboration efforts around the Toolkit. The groups of interest were the Development Committee at the Board of Trade, building industries, and the Washington Area Housing Trust. Barbara Favola expressed an interest in formally presenting the Toolkit to one or more of these groups with the hope of establishing a working relationship with the groups. COG staff will look into organizing a presentation for Barbara with the BOT development committee, the building industries, and the Washington Area Housing Trust Fund Board members. Additional partnerships with Housing Directors



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and Planning Directors in the metropolitan Washington region were discussed. COG staff will contact the Housing Directors Advisory Committee and Planning Directors Technical Advisory Committee to work in a presentation of the Toolkit, inform them of upcoming workshops, and seek their involvement if needed.

### **3. Other Business**

Barbara Favola, Board Chair, mentioned the Board's concern during last meeting regarding the Partnership's membership dues formula. COG staff briefed the Board on the work being done to prepare various options to the Board. Board members raised the concern for restructuring the membership dues before engaging members in the Partnership's activities. Board members discussed the history and participation as it relates to the evolving projects the Board is undertaking. Board members agreed that the Toolkit and the outreach efforts will be an opportunity to engage members and establish new relationships and possibly add to the Partnerships' members.

Next Meeting – March 3, 2006 at 9:30 a.m. in room 2.

### **4. Adjournment**

Attendance: Hon. Barbara Favola, Arlington County Board; James Afueh, Prince George's County DHCD; Terri Copeland, SunTrust; Bob Boulter, Faithworks; Bob Pohlman, Coalition for Nonprofit Housing and Economic Development; Kim Henderson, Greater Washington Urban League; Calvin Smith, COG; Paul Desjardin, COG; John Mataya, COG;