



## AVIATION TECHNICAL SUBCOMMITTEE

July 24, 2025  
10:30 A.M. – 11:30 A.M.

### AGENDA

- 10:30 A.M. 1. WELCOME, INTRODUCTIONS, AND APPROVAL OF HIGHLIGHTS FROM PREVIOUS MEETING (MAY 22, 2025)**  
*Kevin Clarke, Maryland Aviation Administration, (MAA)*
- 10:35 A.M. 2. STAFF ANNOUNCEMENTS**  
*Timothy Canan, Planning Data and Research Program Director, COG/TPB*
- Mr. Canan will update the Subcommittee with announcements related to the TPB's air systems planning program, including recent FAA AIP Grant activities and staffing activities.
- 10:40 A.M. 3. 2025 WASHINGTON-BALTIMORE REGIONAL AIR PASSENGER SURVEY**  
*Olga Perez, Planning Program Specialist, COG/TPB*  
*Kenneth Joh, Principal Statistical Survey Analyst, COG/TPB*
- The Subcommittee will be briefed on the status of the upcoming 2025 Washington-Baltimore Regional Air Passenger Survey, including a preliminary schedule. Discussion will focus on logistical considerations that require coordination with airport partners.
- 10:55 A.M. 4. GROUND ACCESS TRAVEL TIME STUDY**  
*Suraj Vujjini, Transportation Data Analyst, COG/TPB*
- The subcommittee will receive an update on the Washington-Baltimore Regional Ground Access Travel Time Study, focusing on the scope of work for the project.
- 11:05 A.M. 5. GROUND ACCESS FORECAST UPDATE**  
*Suraj Vujjini, Transportation Data Analyst, COG/TPB*
- The subcommittee will receive an update on the Washington-Baltimore Regional Ground Access Forecast Update, highlighting how comments from the Aviation Technical Subcommittee members were reviewed and incorporated into the final memorandum.
- 11:10 A.M. 6. POTENTIAL TOPICS FOR NEW PROJECTS**  
*Timothy Canan, Planning Data and Research Program Director, COG/TPB*  
*Olga Perez, Planning Program Specialist, COG/TPB*
- COG/TPB staff will continue the discussion for potential new project topics that

could be considered for the CASP Program.

**11:20 A.M. 7. ROUNDTABLE DISCUSSION**

*Kevin Clarke, Maryland Aviation Administration, (MAA)*

An opportunity for Subcommittee members to share current activities of interest.

**11:25 A.M. 8. OTHER BUSINESS**

*Kevin Clarke, Maryland Aviation Administration, (MAA)*

**11:30 A.M. 9. ADJOURN**

The next meeting is scheduled for September 25, 2025.

The TPB is staffed by the  
Department of Transportation Planning of the Metropolitan Washington Council of Governments.

Reasonable accommodations are provided upon request, including alternative formats of meeting materials.  
For more information, visit: [www.mwcog.org/accommodations](http://www.mwcog.org/accommodations) or call (202) 962-3300 or (202) 962-3213 (TDD)