

# METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS

## National Capital Region Emergency Preparedness Council

Date: Tuesday, September 14, 2004  
Time: 2:00 p.m. to 4:00 p.m.  
Location: COG Board Room-Third Floor  
777 North Capitol Street NE  
Washington, DC 20002

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### AGENDA

- 1. Welcome, Introductions, and Approval of Minutes**  
(2:00-2:05) *Councilmember Carol Schwartz*  
*District of Columbia*  
*Chair, Emergency Preparedness Council*

**Recommended Action: Approve July 8, 2004 Minutes.**

- 2. Announcements and Program Administration Updates**  
(2:05-2:10) *David Robertson, COG Executive Director*
  - Emergency Preparedness Week Activities
  - Mutual Aid Legislation
  - Quarterly Meeting Calendar
  - Next Steps in Transportation Planning

**Recommended Action: Receive updates and announcements.**

- 3. Potential Legislative Changes to Urban Area Security Initiative Funding**  
(2:10-2:35)  
*Robert Bobb, Chief Administrative Officer,*  
*District of Columbia*  
  
*Dennis Schrader, Director, Governor's*  
*Office of Homeland Security, State of*  
*Maryland*

Mr. Bobb and Mr. Schrader will brief the Council on legislation recently proposed by Rep. Christopher Cox (R-Calif.) that would in part abolish the Urban Area Security Initiative and fold funding into the main, State-based program.

**Recommended Action: Receive briefing and discuss.**

**4. Office of National Capitol Region Coordination Briefing and Updates  
(2:35-2:55)**

*Tom Lockwood, Director, Office of National  
Capital Region Coordination*

Mr. Lockwood will identify the goals and objectives of the Office of National Capitol Region Coordination, and brief the Council on:

- Plans and expectations for the September 27 Command Post Exercise
- November 3 Election Day Planning and Coordination
- After Action reports for the Reagan Funeral and World War II Memorial Dedication

**Recommended Action: Receive briefing and discuss.**

**5. Briefing on the Results of Joint Chief Administrative Officers/Senior  
Policy Group Urban Area Security Initiative Advance  
(2:55-3:15)**

*Robert Bobb, Chief Administrative Officer,  
District of Columbia*

*Steven Kral, Homeland Security  
Administrator, Office of Deputy Mayor for  
Public Safety*

The CAO Committee along with the Senior Policy Group (SPG) held a day-long advance on September 1 to further identify top Urban Area Security Initiative funding priorities and to select projects for funding under FY 2003 and FY 2004 funding allocations. Mr. Bobb will brief the Council on the selection process and decisions made during the advance. Mr. Kral will brief the Council on FY 2003 and FY 2004 Urban Area Security Initiative spending allocations as well as expected funding levels for FY 2005.

**Recommended Action: Receive briefing and discuss.**

**6. Private Sector Briefing  
(3:15-3:35)**

*Chip Akridge & Caroline Cunningham,  
Greater Washington Board of Trade*

The Board of Trade has had private sector initiatives approved and funded from Urban Area Security Initiative grants provided to the National Capital Region. Representatives will provide updates on accomplishments to date as well as planned activities in regard to approved initiatives.

**Recommended Action: Receive briefing and discuss.**

**7. Citizen's Education Campaign**

**(3:35-3:55)**

*Merni Fitzgerald, Fairfax County,  
Chair RESF 14 (Public information)*

Urban Area Security Initiative funding has been set aside for long range and short term emergency preparedness public education messaging for the region. Ms. Fitzgerald will brief the Council on the status of the Citizens Education Request for Proposals and its related program management contract, in addition to recent steps taken regarding interim messaging and activities associated with National Preparedness Month. Ms. Fitzgerald will also brief the Council regarding the Public Information Officers Committee Virtual Joint Information Center, designed to aid the region's public information officers in creating and disseminating a coordinated message in times of crisis.

**Recommended Action: Receive briefing and discuss.**

**8. Wrap Up and Adjournment**

**(3:55-4:00)**

*Councilmember Carol Schwartz  
District of Columbia  
Chair, Emergency Preparedness Council*

The Emergency Preparedness Council is scheduled to meet next on November 4, 2004 from 2:00-4:00 p.m.