



MEETING NOTICE AND AGENDA

COMMUTER CONNECTIONS RIDEMATCHING COMMITTEE

Tuesday, September 21, 2010

2:00 p.m. - 4:00 p.m.

Metropolitan Washington Council of Governments

777 North Capitol Street, N.E.

Training Center A & B, Lobby Level

Chairperson: Paul Day, Baltimore City DOT

Vice Chairperson: Hollen Kimmel, Link - Reston

COG Staff Contact: Stephen Finafrock, 202/962-3385 or sfinafrock@mwkog.org

(Note: If you cannot attend this meeting, please call 202/962-3327.)

<u>ITEM #</u>		<u>ACTION</u>
1.	Introductions	
2.	Minutes of the June 15, 2010 Meeting	APPROVE
3.	Upcoming Fairs and Promotions	(15 min) INFORMATION
	COG/TPB staff and clients will provide information on recent and upcoming transportation fairs and promotions, and distribute copies of promotional items and/or announcements.	
4.	Employer Record Cleanup Update	(15 min) INFORMATION
	COG/TPB staff will update the Ridematching Committee on the latest changes to Employer Update/Edit functionality.	
5.	School Pool Application Demonstration	(30 min) INFORMATION
	Patrick Holway, BaseTech will demo the new School Pool Application for the Ridematching Committee	
6.	TDM System Reporting Review	(30 min) INFORMATION
	Stephen Finafrock, COG/TPB staff, will discuss the correct procedures for reporting data to COG and what data should be reported. He will also review the Quarterly and Annual Progress Reports	

NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD,
777 NORTH CAPITOL STREET, N.E., SUITE 300, WASHINGTON, DC 20002-4239

THE COMMUTER INFORMATION SOURCE FOR MARYLAND, VIRGINIA AND THE DISTRICT OF COLUMBIA

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| 7. | GIS Information Update
COG/TPB staff will discuss any changes submitted by local jurisdictions to GIS and Park and Ride data. The new online Park-N-Ride map will be demonstrated. | (10 min) | INFORMATION |
| 8. | Client Site Status/Roundtable

Client members will be asked to share any "Hot Topic" Issues with the new TDM System. | (15 min) | DISCUSSION/
INFORMATION |
| 9. | Other Business/Upcoming Agenda Items

This is an opportunity for Subcommittee members to request agenda items for the next meeting. | (5 min) | |

The next meeting of the Commuter Connections Ridematching Committee will be held on December 21th 2010 from 10:00 a.m. to 12:00 p.m.