

## BIKE TO WORK DAY STEERING COMMITTEE

SEPTEMBER 10, 2025

Meeting Highlights

### 1. CALL TO ORDER

The Bike to Work Day (BTWD) 2025 Steering Committee was called to order. New members introduced themselves by name and affiliation.

### 2. 2025 EVENT RECAPS

Pit stop managers were invited to share short recaps from their respective BTWD pit stops, highlighting what worked best and what could be improved upon. Many noted that the dreary morning weather contributed to a lower turnout than expected. Pit stop managers also debated if changing the event date, which has historically been on a Friday to a Thursday, affected registration numbers for this year's event.

### 3. CHANGE OF CHAIRPERSON

Hamzat Sani, from the City of Alexandria, was awarded a plaque for serving as the 2025 BTWD chair. The new 2026 BTWD chair, Zachary Baldwin from the Southwest Business Improvement District, and the new vice chair, Mary Dennis from the Transit Services of Frederick County, were welcomed and introduced to the committee.

### 4. 2025 EVENT PHOTO SLIDESHOW

Before the photo slideshow was presented, committee members were reminded that while everyone was asked to contribute event photos, slightly more than half submitted photos to be included in the BTWD report. A disclaimer noted that if some photos were unintentionally left out, to please resend the previously emailed photos to Lindsay Haake.

### 5. 2025 DRAFT EVENT REPORT

Committee members were presented with the BTWD draft event report. It was noted that for the first time, recaps were edited to maintain a similar voice and structure for the report. Initial edits to the draft report are due by Wednesday, October 15, 2025, and a reminder email will be sent out to committee members. The next edition of the draft report will be presented at the November 12<sup>th</sup> committee meeting.

### 6. PROCESS FOR NEW 2026 PIT STOPS

The registration for new pit stops will be due by Sunday, November 30, 2025. Committee members were reminded that new pit stops to be evaluated and considered must be in locations not close to existing pit stops. As a nonprofit event, the ideal pit stop would be hosted by a group that is truly passionate about biking, not for commercial purposes.

### 7. 2026 EVENT DATE

After a committee vote, members selected Friday as the best option for the event. Therefore, next year's BTWD event will be held on Friday, May 15, 2026.



*The next Bike to Work Day Steering Committee meeting will be held on Wednesday, November 12, 2025, from 10:00 – 11:30 A.M.*