



NATIONAL CAPITAL REGION  

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TRANSPORTATION PLANNING BOARD

**Item #5**

**MEMORANDUM**

September 16, 2015

**TO:** Transportation Planning Board

**FROM:** Kanti Srikanth  
Director, Department of  
Transportation Planning

**RE:** Additional Letters Sent/Received

The attached additional letters sent/received will be reviewed along with other letters sent/received under item #5 of the September 16<sup>th</sup> TPB agenda.

Attachment



# NATIONAL CAPITAL REGION

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## TRANSPORTATION PLANNING BOARD

August 28, 2015

Dear member and alternate member of the TPB:

I am writing to ask your assistance with recruitment for the October 2015 session of the TPB's Community Leadership Institute.

As you know, the TPB has hosted the Community Leadership Institute (CLI) since 2007. This year's session will occur on October 7, 14, and 21 at the MWCOG building in Washington, DC.

The CLI is an educational program that provides tools for community leaders to “think regionally and act locally” when they get involved in transportation decision making. Led by TPB staff, the CLI includes presentations and group activities that explore the relationship between land use and transportation, and options for dealing with the transportation impacts of regional growth. Over the course of three interrelated modules of the workshop, the CLI provides opportunities for participants to connect their local interests with transportation issues facing the region as a whole.

Attached please find a detailed description of the program and guidance on recruitment. Please feel free to circulate the attached flier or the information below to engaged community leaders in your jurisdiction who you think might be a good fit for the program. TPB staff is also reaching out to civic associations, chambers of commerce, nonprofits, and other organizations throughout the region.

You are also welcome to nominate individuals by emailing Bryan Hayes with their contact information so that he can follow up directly with the individuals. Please note that all interested and nominated candidates must submit a brief Statement of Interest by September 25, 2015.

You can contact Bryan Hayes ([bhayes@mwkog.org](mailto:bhayes@mwkog.org), 202-962-3273) or me if you have any further questions.

Thank you for your help,

Sincerely,

Kanti Srikanth  
Director – MWCOG, Dept. of Transportation Planning  
Staff Director – Transportation Planning Board  
202-962-3257 (Direct)  
202-503-5134 (Cell)

# COMMUNITY LEADERSHIP INSTITUTE

 National Capital Region Transportation Planning Board

## Transportation Planning Board Community Leadership Institute

Wednesday, October 7, 5:30-9pm

Wednesday, October 10, 5:30-9pm

Wednesday, October 14, 5:30-9pm

at the COG offices in Washington, DC

### Program Description

How are transportation decisions made in this region? How can community leaders make a difference?

The Transportation Planning Board's Community Leadership Institute (CLI) is designed to help community leaders figure those questions out. Over the course of three interrelated modules, the CLI aims to empower individuals to get involved in transportation decision-making whenever and where ever it occurs. Facilitated by Kathy Porter—current WMATA Board Member and former TPB Chair and Takoma Park Mayor—the CLI uses interactive group exercises and discussions to help participants better understand regional challenges, as well as opportunities for successful public involvement. At each step of the way, participants discuss ways in which the interests of their local communities connect with the planning issues facing the entire region. By providing this big-picture context, the CLI encourages participants to “think regionally and act locally.”

### Registration Information

The CLI is a free program comprised of three interrelated modules, and interested candidates **must commit to attending all three sessions**. Interested candidates must submit a brief Statement of Interest before September 25, 2015.

The statement of interested can either be submitted online ([www.mwcog.org/cli](http://www.mwcog.org/cli)) or by sending an email to Bryan Hayes ([bhayes@mwcog.org](mailto:bhayes@mwcog.org)). The Statement of Interest must include the following information:

- Name
- State of residence
- Mailing address
- Are you affiliated with a civic association or community group?
- Please describe your recent experiences or roles in community leadership.
- Why are you interested in participating in the TPB Community Leadership Institute?
- How did you hear about the CLI?
- Please write a 1-2 sentence bio to be shared with other members of the CLI.

Statements of Interest may also be mailed to:

Bryan Hayes  
Metropolitan Washington Council of Governments  
777 North Capital Street, NE Suite 300  
Washington, DC 20002

Once the Statement of Interest is received, a member of the TPB staff will contact you regarding your registration status.

CLI participants represent a range of transportation interests and come from all corners of the Metropolitan Washington Region. In order for the CLI to be successful, it is important for participants to comprise a comprehensive group that is representative of the mosaic of interests and geographical diversity within our region. The TPB hosts the CLI multiple times annually, so if interested parties are unable to attend the CLI this spring, future opportunities will be available.

#### Further Information

For more information on the CLI, please view the attached brochure, or visit <http://www.mwcog.org/cli/>.

Contact Bryan Hayes, TPB staff, at 202-962-3273 or [bhayes@mwkog.org](mailto:bhayes@mwkog.org) with any additional questions.

# COMMUNITY LEADERSHIP INSTITUTE

Wednesday, Oct. 7, 5:30-9pm

Wednesday, Oct. 14, 5:30-9pm

Wednesday, Oct. 21, 5:30-9pm



National Capital Region  
Transportation Planning Board  
777 N. Capitol St., NE  
Washington, DC 20002



## The Transportation Planning Board

The Transportation Planning Board (TPB) is the federally designated Metropolitan Planning Organization charged with coordinating transportation planning and funding for the Washington region. Members of the TPB include representatives of local governments, state transportation agencies, state legislatures, and WMATA. Staffing for the TPB is provided by the Metropolitan Washington Council of Governments.

### TPB Member Jurisdictions

Alexandria	Frederick County
Arlington County	Gaithersburg
Bowie	Greenbelt
Charles County	Loudoun County
College Park	Manassas
District of Columbia	Manassas Park
City of Fairfax	Montgomery County
Fairfax County	Prince George's County
Falls Church	Prince William County
Fauquier County	Rockville
City of Frederick	Takoma Park

Interested participants must commit to attending all three sessions of the October 2015 CLI.

Visit the Transportation Planning Board's CLI website: [www.mwcog.org/cli](http://www.mwcog.org/cli)

For more information, contact:

**Bryan Hayes**

202-962-3273 | [bhayes@mwcog.org](mailto:bhayes@mwcog.org)

**Lamont B. Cobb**

202-962-3234 | [lcobb@mwcog.org](mailto:lcobb@mwcog.org)

## What is the TPB Community Leadership Institute (CLI)?

The CLI is an educational program that provides the tools for community leaders to “think regionally and act locally” when making decisions about transportation planning.

### What do participants learn?

Over the course of three interrelated workshops, participants learn how, where, and when transportation decisions are made in the Washington region. The CLI includes information about the various planning processes at the state, regional, and local levels. CLI participants learn to be regional transportation leaders by connecting the interests of their local communities, constituencies, and elected officials with the planning issues facing the entire Washington region. By reviewing case studies and participating in interactive group activities, participants also learn about the relationship between land use, jobs, housing, and transportation, and the implications of growth in our region.

The CLI is facilitated by former TPB Chair Kathy Porter, a member of the WMATA Board of Directors and former Mayor of Takoma Park, Maryland.

### Who participates in the CLI?

The TPB is committed to investing in the knowledge of community leaders across the National Capital Region. Participants will reflect a comprehensive group representing the diversity of communities and interests across the region. The program is designed for people who are new to transportation and regional planning and have an interest in learning more about decision-making in the region.

### How do I apply to participate?

Candidates should compose a brief Statement of Interest that includes: name, contact information (postal address, email, phone number), recent community leadership experience, reason for interest, how they heard about CLI and a 1-2 sentence bio (which will be shared with fellow members of the CLI class). Statements of Interest should be submitted to Bryan Hayes at [bhayes@mwcog.org](mailto:bhayes@mwcog.org) by **11:59pm on Friday, September 25** to be considered. Statements can also be completed online at:

[www.mwcog.org/cli](http://www.mwcog.org/cli)

# COMMUNITY LEADERSHIP INSTITUTE

## STATEMENT OF INTEREST

The submission deadline for the Fall 2015 CLI Workshop is September 25, 2015.

Online applications are also available at [www.mwcog.org/cli](http://www.mwcog.org/cli).

Name:

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Street Address:

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City:

State:

Zip:

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Phone:

E-mail Address:

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Recent Community Leadership Experience:

Reason for Interest:



Biography (one to two sentences):

How did you hear about CLI?:

**Please submit your statement of interest to Bryan Hayes via e-mail at [bhayes@mwcog.org](mailto:bhayes@mwcog.org) or fax to 202-962-3201 by September 25, 2015.**

National Capital Region Transportation Planning Board  
777 North Capitol St., N.E., Ste. 300 Washington, DC 20002  
Bryan Hayes 202-962-3273 | [bhayes@mwcog.org](mailto:bhayes@mwcog.org)  
Lamont B. Cobb 202-962-3234 | [lcobb@mwcog.org](mailto:lcobb@mwcog.org)